

# COLLECTION REPORT

Brokers' reference no. \_\_\_\_\_

Port of entry \_\_\_\_\_ Truck license no. \_\_\_\_\_

Importer or broker of record  
(Name, address, phone) \_\_\_\_\_

Grower \_\_\_\_\_ Shipper \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

Description of product \_\_\_\_\_

Description of container \_\_\_\_\_

Brand name \_\_\_\_\_

Labeled size \_\_\_\_\_ Product code \_\_\_\_\_

Invoiced quantity \_\_\_\_\_ Actual quantity \_\_\_\_\_

Copy of invoice attached? Y/N \_\_\_\_\_ Package label attached? Y/N \_\_\_\_\_

Carton label attached? Y/N \_\_\_\_\_ Bulk label attached? Y/N \_\_\_\_\_

Warehouse/freezer lot no. \_\_\_\_\_

Address where sampled \_\_\_\_\_

Method of collection \_\_\_\_\_

No. of cartons/drums opened \_\_\_\_\_

No. of packages/portions from each \_\_\_\_\_

Weight/volume of portions collected \_\_\_\_\_

Identified by collector on each portion as \_\_\_\_\_

Method of sealing \_\_\_\_\_

Observations or comments about the lot, container(s) or anything else relative to the integrity of the sample collected (*required*): \_\_\_\_\_

Description of the chain of custody of the sample \_\_\_\_\_

Date of collection \_\_\_\_\_ Signature \_\_\_\_\_

Collector's name \_\_\_\_\_

Collector's employer \_\_\_\_\_

Supervising federal representative (if any) \_\_\_\_\_

Date \_\_\_\_\_ Agency \_\_\_\_\_

Signature \_\_\_\_\_

FDA agent notified of intent of sample collection \_\_\_\_\_

Date \_\_\_\_\_ Time \_\_\_\_\_